

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of Sept. 30, 2014 – Vice Presidents Meeting
Date: September 30, 2014

Members Present: Anderson, Bertch, Bohnet, Collins, Jbara, Johnson, McCurdy
and Schlack

Members Absent: Hutchins

Discussion and Action Items

- Health Focused Campus –
 - On-going: Site work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, adjustments to building designs, streetscape, trails, technology, sustainability and fund raising.
 - Progress on curriculum for the culinary programs is proceeding well.
 - Dean McCurdy reviewed progress on brewers certificate degree and other emerging opportunities in sustainable brewing.
 - Marilyn Schlack, Mike Collins, Kathy Johnson, Craig Jbara and Dean McCurdy will meet with legislators, the MEDC, and other key potential HFC funders in Lansing on Oct. 1.

- Travel
 - Tony Ide to attend the 2014 Regional Storm Water Summit in Southfield, MI on Oct. 3, 2014.
 - Sarah Hubbell to attend the Michigan Association of Collegiate Registrars and Admissions Officers 2014 Annual Conference in Boyne Falls, MI Nov. 5-7, 2014.
 - Cathy Colella, Ben Blewett & Sue VanHeest to attend SARS in Grand Rapids, MI on October 3, 2014.

- Grants –
 - Submitted Health Focused Campus grant request to Kalamazoo Community Foundation.

Personnel Items

- Kudos
 - Lori Evans, Sarah Hubbell, Bob Bechtel, and Carol Heeter for the great job uploading KVCC student data to match new National Clearing House requirements.

- Reality Checks
 - None

- Hires, Resignations and Retirements
 - Eunice Levy is retiring effective Dec. 31, 2014.
 - Allan Reynolds is transferring from PT Security to FT Custodian at ACC, effective 10/2/14.
 - Sam Benardy is resigning his PT AV position effective 10/3/14. This position will be refilled.
 - Peter Grohs is resigning his PT TTC Computer Lab position effective Oct. 9. This position will be refilled.

- The Groves Center FT staff position opening will be filled with a 30 hour FTE position. The Groves Center PT staff position opening will be filled with an Intern.
- Jessica Pickett is leaving her current PT position in admissions, records, and registration to take a position at ACC effective Oct. 6. The position will be refilled.

Other

- College wide meetings are being planned for Oct. 31, 2014 – 11:00 am (Texas Township Campus) and 3:00 pm (Arcadia Commons Campus).
- Sandy Bohnet reminded all that the basement storage area has a large amount of dated material/trash that should be shredded/disposed of.
- Trice Batson and John Zimmer will be moving to the H/R area from the ATC. Staff development will be keeping the training room and storage closet in the ATC, but the moves will result in some other open office space in the ATC.
- A new job for Diversity and Inclusion Professional is being posted this afternoon.
- There is a tentative contract agreement with the Kalamazoo Valley Community College Federation of Teachers (KVCCFT). If approved, the contract will begin January 1, 2015 and end at the conclusion of summer semester (August) 2018.
- Louise Anderson distributed a Banner Registration and Fee Assessment Access list. The list of Authorized individuals will be reviewed at the next Cabinet meeting.
- Kathy Johnson distributed the updated 2014 Strategic Value Resolution, which will be presented at the Oct. 14, 2014 regular board meeting.
- We are exploring bringing 1st year Western Michigan University College of Aviation students to KVCC to complete certain required courses.
- We are working with the Assessment Academy and the Higher Learning Commission to review current and future programs.
- The Wind Academy will be participating with Purdue Calumet on an NSF grant application opportunity.
- The Groves is pursuing a MAT2 collaboration opportunity with Delta College, Henry Ford College, and Northcentral College.
- The Cell Tower foundation has been completed and was recently reviewed by local employers, who are excited about a cell tower technician academy.
- Trish Schroeder is working with area manufacturers and Michigan Works to facilitate access to a skilled trades training fund available through Michigan Works.
- A traffic study on O Avenue will begin next week.
- We are working on an alternate schedule for men's and women's basketball practice during Winter/Christmas break.
- Mike Collins presented the most recent Michigan Association of Collegiate Registrars and Admissions Officers Community College enrollment report.

Budget and Board Planning Discussion

- The Board Planning meeting tentatively scheduled for Oct. 14, 2014 is postponed.
- The group discussed budget and strategic planning. Discussion will continue next week.

Next Meeting

VICE PRESIDENTS ONLY ON OCTOBER 7, 2014